

Request for Council Action

Originator Purchasing	Item Approve 2015 Year-End Encumbrance Rollover
Agenda Section CONSENT BUSINESS	Date 2/22/2016

Description

Council is requested to approve the rollover of funds encumbered on purchase orders outstanding as of December 31, 2015 into the 2016 fiscal year. Because the annual appropriation lapses at year-end, this rollover is necessary to allow for completion of these items.

Approval of these encumbrance rollover amounts will result in a reduction of the 2015 budget and an adjustment of the 2016 budget authorizations by the same amounts.

Included with the agenda materials is a listing of the encumbrances to be rolled into 2016.

Requested Action

Approve the rollover of the outstanding 2015 encumbrances, as listed, into the 2016 fiscal year with a reduction of the 2015 budget and an adjustment of the 2016 budget authorization by the same amounts.

Attachments: